



ACHARYA INSTITUTE OF GRADUATE STUDIES

(NAAC Re-Accredited 'A+' Grade & Affiliated to Dr. Manmohan Singh Bengaluru City University)
Soldevanahalli, Hesaraghatta Road, Bengaluru-560107, Karnataka, India www.acharya.ac.in
Ph +91 80 283 960 11 Fax + 91 80 823 702 90 E-Mail admission@acharya.ac.in

CIRCULAR

Ref: AIGS/EXAM/2025-26/08

Date: 06-01-2026

**Subject: Completion of Vacation Approval Process and Invigilation Allotment –
Announcement**

Dear Faculty Members,

All eligible Undergraduate (UG) faculty members who are willing to avail of vacation starting from **January 8, 2025**, are hereby informed to complete the formal vacation approval process immediately.

A copy of the approved vacation document must be submitted to the undersigned no later than **4:00 PM today (January 6, 2025)**.

Please note that strict adherence to this deadline is necessary to facilitate the **Invigilation Allotment** for the upcoming examination dates. Your cooperation is essential for the smooth and efficient conduct of the examinations at the **Acharya Institute of Graduate Studies**, affiliated with **Bengaluru City University**.

Kindly treat this as an official instruction and take the necessary action at the earliest.


Dr. Gurunath Rao Vaidya

Principal

PRINCIPAL

Acharya Institute of Graduate Studies
Soladevanahalli, Hosareghatta Road
Bengaluru - 560107