



TRAINING & PLACEMENT CELL

Report Submission: 08/09/2026

Semester:	II & IV	Academic Year:	2025–26	Venue:	AIGS Classrooms
Event Date:	15/07/2026 to 10/08/2026	Time:	09:00 AM to 05:00 PM	Duration:	8 Hrs

TYPE OF EVENT: TRAINING PROGRAM

EVENT NAME: Soft Skills Training Program 2025-26

Target Audience:	2 nd & 4 th Sem PG Students	Number of Participants:	221	Event Coordinator:	B N Manoj
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Objectives:

The Soft Skills Training Programme was organized with the following objectives:

- To enhance students' communication and interpersonal skills.
- To develop confidence and professional personality.
- To strengthen presentation and public-speaking abilities.
- To improve teamwork, collaboration and leadership skills.
- To develop critical thinking and problem-solving abilities.
- To enhance emotional intelligence and workplace adaptability.
- To prepare students for professional and corporate environments.

Program Introduction:

The Soft Skills Training Programme was conducted for students of MBA 2nd Semester, MBA 4th Semester and MCA 2nd Semester as part of the institution's employability and skill-development initiatives.

The programme was designed to bridge the gap between academic learning and the professional competencies expected in the workplace. The training focused on developing essential behavioural, communication and professional skills required for students to effectively participate in recruitment processes, internships, workplace interactions and future professional responsibilities.

The programme adopted an interactive and activity-oriented approach, enabling students to actively participate in various learning activities and apply the concepts covered during the sessions.



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Theme of the Event:

“Developing Professional Skills for Career Readiness and Employability”

The theme emphasized the importance of developing communication, confidence, interpersonal effectiveness and professional behaviour among students to prepare them for the expectations of the corporate and professional environment.

Resource Person(s):

Team Bizotic

The Soft Skills Training Programme was conducted by the Bizotic Team, who served as the resource persons and facilitators for the programme.

The training team adopted an interactive and learner-centric methodology, encouraging students to actively participate in discussions, activities, presentations and other skill-development exercises.

Detailed Report:

The Soft Skills Training Programme was conducted as a structured employability-development initiative for MBA and MCA students. The sessions focused on strengthening the students' personal, interpersonal and professional competencies.

The programme commenced with activities aimed at understanding the importance of soft skills in academic and professional environments. Students were encouraged to assess their existing strengths and areas requiring improvement and were gradually introduced to various aspects of professional skill development.

Communication Skills

A significant component of the training focused on improving students' communication abilities. The sessions emphasized effective verbal and non-verbal communication, active listening, clarity of expression and appropriate communication in professional situations.

Students were encouraged to participate actively in communication-based activities, enabling them to improve their ability to express ideas confidently and interact effectively with others.

Personality Development

The programme addressed various aspects of personality development, with emphasis on confidence, professional behaviour, self-awareness and interpersonal effectiveness.



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The sessions encouraged students to understand their individual strengths and work towards developing a positive and professional personality suitable for the workplace.

Presentation Skills

Students were provided opportunities to develop their presentation abilities. The sessions focused on organizing ideas, delivering content effectively, maintaining audience engagement and demonstrating confidence while presenting.

The activities helped students understand the importance of effective presentation skills in academic, interview and professional settings.

Group Discussion and Teamwork

The training included activities designed to strengthen students' ability to work effectively in teams. Students participated in collaborative activities that encouraged communication, coordination, listening and contribution of ideas.

The sessions also highlighted the importance of respecting diverse perspectives and maintaining constructive interactions while working in groups.

Leadership Skills

Leadership development was incorporated into the programme to help students understand the importance of initiative, responsibility, decision-making and team coordination.

The activities encouraged students to demonstrate leadership qualities while working individually and in teams.

Emotional Intelligence

The programme addressed emotional intelligence as an important component of professional effectiveness. Students were encouraged to develop greater awareness of their emotions and understand their impact on communication and interpersonal relationships.

The sessions also focused on managing emotions appropriately in challenging professional situations.

Critical Thinking and Problem-Solving

Students were exposed to activities that encouraged them to analyse situations, evaluate alternatives and arrive at appropriate solutions.



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The focus was on developing a structured approach to thinking and improving students' ability to respond effectively to workplace challenges.

Professional Etiquette and Workplace Behaviour

The training also emphasized professional conduct and workplace etiquette. Students were oriented towards appropriate professional behaviour, effective interpersonal interactions and the importance of maintaining a positive attitude in the workplace.

Career Readiness

The programme linked soft skills with employability and career development. Students were encouraged to understand the importance of communication, confidence, teamwork, presentation and professional behaviour in recruitment and workplace environments.

The training therefore contributed towards preparing students to participate more effectively in interviews, group discussions, presentations and other professional interactions.

Geotagged Photographs:



Students actively participating in an interactive learning session.



Students actively participating in a team-building activity during the session.



Trainer engaging students through communication and team-building activities.



Participants collaborating to accomplish a problem-solving challenge.



Trainer explaining key concepts on leadership and interpersonal skills.



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Outcomes:

The Soft Skills Training Programme contributed to the overall professional development of the participating students. The major outcomes included:

- Improved communication and interpersonal skills.
- Increased confidence in professional interactions.
- Enhanced presentation and public-speaking abilities.
- Improved teamwork and collaboration.
- Greater awareness of leadership competencies.
- Improved emotional awareness and interpersonal effectiveness.
- Strengthened critical-thinking and problem-solving abilities.
- Improved professional etiquette and workplace readiness.
- Greater awareness of employability skills and career expectations.
- Enhanced preparedness for interviews and other recruitment processes.

Conclusion and Audience Feedback Summary:

The Soft Skills Training Programme for MBA 2nd Semester, MBA 4th Semester and MCA 2nd Semester students were successfully conducted as part of the institution's employability and professional development initiatives.

The programme, facilitated by the Bizotic Team, provided students with opportunities to strengthen their communication, confidence, teamwork, leadership, presentation and professional skills. The interactive approach adopted during the training encouraged active participation and practical application of the competencies covered.

Overall, the programme contributed significantly to the holistic development and career readiness of the participating students. Continued implementation of structured soft skills training is recommended to further strengthen students' professional competencies and enhance their preparedness for higher education, internships, placements and future workplace responsibilities.

